

|  |                                    |   |   |   |     |                    |                                    |            |  |  |  |  |  |
|--|------------------------------------|---|---|---|-----|--------------------|------------------------------------|------------|--|--|--|--|--|
| <b>1.</b> VENDOR (Name and Address) / <i>VENDEUR (Nom et adresse)</i><br><br>  |                                    | <b>2.</b> Date of Direct Shipment to Canada / <i>Date d'expédition directe vers le Canada</i><br><br>   | Page / Page Pages / Pages<br><br>Of<br>De   |   |     |                    |                                    |            |  |  |  |  |  |
| <b>4.</b> Consignee (Name and Address) / <i>Destinataire (Nom et adresse)</i><br><br>  |                                    | <b>3.</b> Other References (Include Purchaser's Order No.)<br><i>Autres références (Inclure le n° de commande de l'acheteur)</i><br><br><b>5.</b> Purchaser's Name and Address (If other than Consignee)<br><i>Nom et adresse de l'acheteur (S'il diffère du destinataire)</i><br><br>  |   |   |     |                    |                                    |            |  |  |  |  |  |
| Parties to this transaction / <i>A cette transaction</i><br><br><div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px; width: 150px;">                     Are related<br/><i>Sont</i> </div> <div style="border: 1px solid black; padding: 5px; width: 150px;">                     Are not related<br/><i>Ne sont pas</i> </div> </div>  |                                    | <b>6.</b> Country of Transshipment / <i>Pays de transbordement</i><br><br>  |   |   |     |                    |                                    |            |  |  |  |  |  |
| <b>8.</b> Transportation: Give Mode and Place of Direct Shipment to Canada<br><i>Transport: Préciser mode et point d'expédition directe vers le Canada</i><br><br>   |                                    | <b>7.</b> Country of Origin of Goods<br><i>Pays d'origine des marchandises</i><br><br>IF SHIPMENT INCLUDES GOODS OF DIFFERENT ORIGINS<br>ENTER ORIGINS AGAINST ITEMS IN 12.<br><i>SI L'EXPÉDITION COMPREND DES MARCHANDISES D'ORIGINES DIFFÉRENTES, PRÉCISER LEUR PROVENANCE EN 12.</i>   |   |   |     |                    |                                    |            |  |  |  |  |  |
|  |                                    | <b>9.</b> Conditions of Sale and Terms of Payment<br>(i.e. Sale, Consignment Shipment, Leased Goods, etc.)<br><i>Conditions de vente et modalités de paiement</i><br>(p. ex. vente, expédition en consignation, location de marchandises, etc.)<br><br>   |   |   |     |                    |                                    |            |  |  |  |  |  |
|  |                                    | <b>10.</b> Currency of Settlement / <i>Devises du paiement</i>  |   |   |     |                    |                                    |            |  |  |  |  |  |
| <b>11.</b>   | No. of Pkgs.<br><i>N° de colis</i> | <b>12.</b> Specification of Commodities (Kind of Packages, Marks and Numbers, General Description and Characteristics, i.e. Grade, Quality)<br><i>Désignation des articles (Nature des colis, marques et numéros, description générale et caractéristiques, p. ex. classe, qualité)</i>   | <b>13.</b> Quantity (State Unit)<br><i>Quantité (Préciser l'unité)</i>  | Selling Price / <i>Prix de vente</i><br><br><table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:5%; vertical-align: top;"><b>14.</b></td> <td style="width:45%; vertical-align: top;">Unit Price<br/><i>Prix unitaire</i></td> <td style="width:5%; vertical-align: top;"><b>15.</b></td> <td style="width:45%; vertical-align: top;">Total</td> </tr> <tr> <td style="height: 100px;"> </td> <td> </td> <td> </td> <td> </td> </tr> </table>                             |     | <b>14.</b>         | Unit Price<br><i>Prix unitaire</i> | <b>15.</b> | Total  |  |  |  |  |
| <b>14.</b>   | Unit Price<br><i>Prix unitaire</i> | <b>15.</b>  | Total   |   |     |                    |                                    |            |  |  |  |  |  |
|  |                                    |   |   |   |     |                    |                                    |            |  |  |  |  |  |
| <b>18.</b> If any of fields 1 to 17 are included on an attached commercial invoice, check this box<br><i>Si les renseignements des zones 1 à 17 figurent sur la facture commerciale, cocher cette boîte</i><br><br>Commercial Invoice no. / <i>N° de la facture commerciale</i> _____  |                                    | <input type="checkbox"/>  | <b>16.</b> Total Weight / <i>Poids Total</i><br><br><table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">Net</td> <td style="width:50%;">Gross / <i>But</i></td> </tr> <tr> <td> </td> <td> </td> </tr> </table> |   | Net | Gross / <i>But</i> |                                    |            | <b>17.</b> Invoice Total<br><i>Total de la facture</i> |  |  |  |  |
| Net  | Gross / <i>But</i>                 |   |   |   |     |                    |                                    |            |  |  |  |  |  |
|  |                                    |   |   |   |     |                    |                                    |            |  |  |  |  |  |
| <b>19.</b> Exporter's Name and Address (If other than Vendor)<br><i>Nom et adresse de l'exportateur (S'il diffère du vendeur)</i><br><br>  |                                    | <b>20.</b> Originator (Name and Address) / <i>Expéditeur d'origine (Nom et adresse)</i><br><br>   |   |   |     |                    |                                    |            |  |  |  |  |  |
| <b>21.</b> Departmental Ruling (If applicable) / <i>Décision du Ministère (S'il y a lieu)</i><br><br>  |                                    | <b>22.</b> If fields 23 to 25 are not applicable, check this box<br><i>Si les zones 23 à 25 sont sans objet, cocher cette boîte</i><br><br><input type="checkbox"/>   |   |   |     |                    |                                    |            |  |  |  |  |  |
| <b>23.</b> If included in field 17 indicate amount:<br><i>Si compris dans le total à la zone 17, préciser:</i><br><br>(i) Transportation charges, expenses and insurance from the place of direct shipment to Canada<br><i>Les frais de transport, dépenses et assurances à partir du point d'expédition directe vers le Canada.</i><br><br>\$ _____<br><br>(ii) Costs for construction, erection and assembly incurred after importation into Canada<br><i>Les coûts de construction, d'érection et d'assemblage après importation au Canada</i><br><br>\$ _____<br><br>(iii) Export packing<br><i>Le coût de l'emballage d'exportation</i><br><br>\$ _____ |                                    | <b>24.</b> If not included in field 17 indicate amount<br><i>Si non compris dans le total à la zone 17, préciser:</i><br><br>(i) Transportation charges, expenses and insurance to the place of direct shipment to Canada.<br><i>Les frais de transport, dépenses et assurances jusqu'au point d'expédition directe vers le Canada.</i><br><br>\$ _____<br><br>(ii) Amounts for commissions other than buying commissions<br><i>Les commissions autres que celles versées pour l'achat</i><br><br>\$ _____<br><br>(iii) Export packing<br><i>Le coût de l'emballage d'exportation</i><br><br>\$ _____ |   | <b>25.</b> Check (If applicable):<br><i>Cocher (S'il y a lieu):</i><br><br>(i) Royalty payments or subsequent proceeds are paid or payable by the purchaser<br><i>Des redevances ou produits ont été ou seront versés par l'acheteur</i><br><br><input type="checkbox"/><br><br>(ii) The purchaser has supplied goods or services for use in the production of these goods<br><i>L'acheteur a fourni des marchandises ou des services pour la production des marchandises</i><br><br><input type="checkbox"/> |     |                    |                                    |            |  |  |  |  |  |

## WILLSON INTERNATIONAL

## CANADA CUSTOMS INVOICE INSTRUCTIONS

The exporter's commercial invoice may be used to replace the Canada Customs Invoice, provided that all the required information is included on the invoice.

- Field 1:** State the legal name and address (including country) of the exporter
- Field 2:** Show the date on which the goods began their direct (continuous) journey to Canada.
- Field 3:** Optional – show any useful reference, such as the number of the commercial invoice or purchase order.
- Field 4:** State the name and address of the person or company in Canada to which the goods are shipped.
- Field 5:** If other than the consignee, show the person to whom the goods are sold by the vendor.
- Field 6:** Show the country, if any through which the goods were shipped in transit under Customs control to Canada.
- Field 7:** For goods covered by NAFTA, show the country of origin according to NAFTA rules. For goods from other Countries, show the country in which the goods were grown, produced or manufactured, i.e. Substantially Transformed. To their present form, ready for export to Canada.
- Field 8:** State the mode of transportation used, and the city and country from which the goods began their uninterrupted journey to Canada.
- Field 9:** Show the conditions of sale, e.g. FOB, CIF, etc., and the terms of payment. e.g. 2%-10, net 30.
- Field 10:** Show the currency in which the vendor's demand for payment is made.
- Field 11:** Indicate the number of individual packages (or pieces, bundles, etc.) covered by the invoice.
- Field 12:** Show the kind of packages, i.e. cases, cartons, etc., and the descriptive markings and numbers on the packages. A general description of the goods must be shown, along with the commercial description, i.e. part numbers, size and dimensions, etc. Also state if the goods are used, obsolete, discontinued, closed-out, job lots, remnants, or other than prime quality.
- Field 13:** For each item in the description field, show the quantity using the appropriate unit of measure.
- Field 14:** Provide the price in the currency of settlement for each item.
- Field 15:** Show the extension of the price times the units, in the currency of settlement.
- Field 16:** Show both the net weight and the gross weight.
- Field 17:** Show the total price paid or payable for the goods described on the invoice and on any continuation pages.
- Field 18:** State the number of any commercial invoice attached to the customs invoice.
- Field 19:** If the exporter is not the vendor named in Field 1, show the exporter's name and complete address.
- Field 20:** Indicate the name of a responsible individual in the vendor's organization who has knowledge of the transaction covered by the invoice.
- Field 21:** Show the number and date of any ruling by Canada Customs applicable to the shipment.
- Fields 22-25:** Show in these fields the amounts of transportation charges, export packing and other amounts, as required.